

C 32 (2020-21)

To,
Primary Parents (Grade 1-5)

Ref: **Book distribution at school**

Dear Parents

We are pleased to inform you that the books which we couldn't dispense earlier, due to unavailability are now available at school and we are starting with the book dispensing at School.

Requesting you to carry the amount with exact change along with you. We will be sharing approximate costs for books.

Sr. No	Grade	Total No. of Books & Notebooks dispensed between 26th May- 28th May 2020	Approx. cost paid	Total No. of Books & Notebooks to be dispensed from 6th-8th August2020	Approx. cost to be paid	Remarks
1	Grade 1	8	2263/-	6	1200/-	All books dispensed
2	Grade 2	7	2178/-	3	600/-	All books dispensed
3	Grade 3	6	1960/-	6	1300/-	All books dispensed
4	Grade 4	10	2796/-	3	800/-	All books dispensed
5	Grade 5	6	2863/-	7	1450/-	All books dispensed

Book dispensing will take place from **10:00 am to 1:00 pm from Thursday 6th August 2020 to Saturday 8th August 2020**. Kindly visit the school at a given time and collect your books. Taking into consideration the time constraints faced by parents we will be dispensing the books in the three days mentioned above. We have decided this time slot for book distribution keeping in mind about the safety of our parents as well.

All the safety measures will be followed in the school while book dispensing like use of masks & Sanitizers, Social distancing, etc.

● **Guidelines for Parents to be followed:**

1. Please wear masks while coming to the school.
2. Carry your own sanitizer as well.
3. Kindly adhere to the time slot allotted to avoid gathering an excessive number of people in confined space.
4. Only one parent per learner will be allowed to enter the school premises.
5. Kindly keep social distancing while in school.
6. Kindly note Infrared thermometer gun is placed at Main Gate Parents with More than 38°C/100.4°F will not be allowed to enter the school premises

Also, Kindly note:

- Grade 2 Living in Harmony (Value Education) book is unavailable now. We will be intimate as soon as it is available with school.
- The learners of Grade 4 and 5 who have taken new admission in AY 2020-21 are requested to purchase a Dictionary and Thesaurus from outside market as it is unavailable in school stock.
- **Parents are requested to make the payment at the accounts counter once they receive their books.**
- **Kindly avoid advance online payment. Please pay in cash mode at the counter.**

Thanks

Regards

SVM Management